

Internal Recruitment Manager

We're AccessPay, the fastest growing fintech company outside of London.

Thinking outside the box is something we relish, there are no bad ideas. We've got a flat structure, with no silos or protracted bureaucratic decision making. Most importantly, no big egos. AccessPay people get stuff done. From a tiny office in Ardwick, to occupying an entire floor in Manchester City Centre. From 4 to 60 staff. From finance start-up, to launching new fintech brands. All in less than 5 years.

2017 saw us listed as a Deloitte Tech Fast 50 company and shortlisted for the coveted Manchester Evening News "Business of the Year". We're getting bigger and better every day. Help us write the next chapter in the AccessPay story.

Job Title: Internal Recruitment Manager
Responsible to: HR Manager
Hours: 08:30 – 17:00 Monday to Friday

We are looking for an experienced Internal Recruiter with a proven track record to join our growing team. AccessPay are all about our people meaning it's crucial that we attract and retain the right talent. Working closely with HR and other departments within the business, you will lead a recruitment drive to recruit and develop a people pipeline at all levels.

Duties & Responsibilities:

- Proactively support the business in all recruitment activities ranging from entry-level through to Senior, working towards helping the company achieve its annual hiring plan.
- Manage internal stakeholders and candidates throughout the recruitment process.
- Build and manage candidate pipelines through a number of channels including job boards, recruitment partners, networking events and employee referrals
- Take a more strategic and analytical approach to recruitment; create mapping documents to highlight future hiring opportunities, produce insight reports and competitor analysis.
- Provide market feedback and increase awareness of the company and manage its perception with future potential candidates
- Develop innovative ways to attract and retain employees
- Train our business managers in best practice recruitment & selection

About You:

- Proven track record recruiting for a variety of levels and functions
- Experience recruiting in the tech space will be beneficial
- Current up to date knowledge of digital recruitment channels
- Confident in advising stakeholders on best practice recruitment
- Highly organised with the ability to prioritise

You'll be rewarded with a competitive salary, fantastic career progression, a great environment, and the opportunity to work for a fast-growing VC-backed FinTech company that is delivering innovative solutions that make a difference.

To find out more about what it's like to work at AccessPay, check out our People Page:
<https://www.accesspay.com/people/>